



## Customs Guide **GHANA**

Information from FIDI Africa

# Customs guide GHANA



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**The global quality standard for international moving.**

The FAIM label is your global assurance for a smooth, safe and comprehensive relocation process.

GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p><b>Personal effects</b></p>	<ul style="list-style-type: none"> <li>▪ Original passport (needed during the whole clearing process).</li> <li>▪ Introduction letter from his employers (templates can be provided by your agent in Ghana).</li> <li>▪ PUBD (Personal Unaccompanied Baggage Declaration to be filled by client at this arrival at airport). Failure to do will lead to significant penalties.</li> <li>▪ Individual Tax Identification Number (to be issued by Ghana Revenue Authority).</li> <li>▪ Clear (preferably typed) and detailed packing list including the numbers of identical items in the shipment (used for customs valuation purposes).</li> <li>▪ New items should be clearly identified on the packing list and a purchase invoice made available during the customs inspection.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Foreign citizens not having their work &amp; resident permit inside their passport might not be granted exemption of duty, levies, taxes and VAT.</li> <li>▪ Only one of each used electrical appliance will be exempt of payment of duties.</li> <li>▪ Import duty and taxes will be applied to new items.</li> </ul>	<ul style="list-style-type: none"> <li>▪ The declared value on the PUBD serves as a basis for the customs evaluation and should be kept as low as realistically possible. All non-diplomatic shipments arriving in Ghana, including HG, attract government levies of c. 5%.</li> <li>▪ Items are still valued but might not be exempt unless clients have their work / resident permit. Note that to get a work / resident permit can take 1 – 6 months.</li> </ul>
<p><b>Diplomats</b></p>	<ul style="list-style-type: none"> <li>▪ Copy of passport.</li> <li>▪ Copy Bill of Lading and inventory in advance (to enable the mission or organisation to</li> </ul>		<ul style="list-style-type: none"> <li>▪ Import of alcohol for diplomats (exemption): please contact your local Embassy on the quantities allowed before shipping.</li> </ul>

GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
	<p>apply to the Ministry of Foreign Affairs for diplomatic exemption).</p>		
<p><b>Motor vehicles</b></p>	<ul style="list-style-type: none"> <li>▪ Clear copy of car title and title history showing Brand, Type, Model, Year of manufacture, Chassis /VIN number (17 digits), Engine capacity (in CC) , Engine number.</li> <li>▪ Original Bill of Lading stating the correct chassis number and make/model of the vehicle.</li> <li>▪ Details of any modifications made to the vehicle.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Customs will determine the value depending on the type and age of the vehicle.</li> <li>▪ Duties will apply to all vehicles (from 5 to 20% of customs assessed (and depreciated). CIF value), as well as VAT and other taxes (+/- 18% CIF value) depending on engine capacity.</li> <li>▪ Vehicles older than 10 years are prohibited. Failure to comply will result in customs penalties.</li> <li>▪ Right hand drive vehicles are not allowed</li> </ul>	
<p><b>Alcohol</b></p>		<ul style="list-style-type: none"> <li>▪ To be included on the packing list.</li> <li>▪ The import of a small amount of alcohol is normally exempted from import duty if it equates to about 6-12 bottles of alcohol/wine. However, the application of import duties on food, beverages and pantry items is at the discretion of the customs officer.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Import of alcohol for diplomats (exemption): please contact your local Embassy on the quantities allowed before shipping</li> </ul>



## The FIDI Global Alliance

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